

JOIN OUR TEAM!

Innovate, Collaborate and Elevate with AKA!



By joining AKA, you become a part of a community driven by innovation and a vision for a cleaner world, transforming global power utilization and increasing sustainability with cutting-edge technology.

WHO WE ARE

AKA Energy Systems (AKA) is a systems integrator that offers innovative energy solutions to various industries. With a team of electrical, mechanical, software, and automation engineers, we...

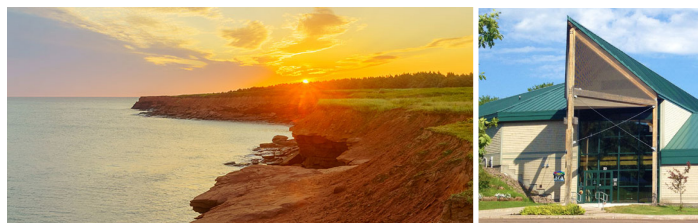
- **DEVELOP,**
- **BUILD,**
- **TEST,**
- **DEPLOY, and**
- **MAINTAIN**

Power systems in marine and offshore industries, microgrids and renewable energy technologies in land-based industries. We operate from offices located in Canada, the United States of America, Europe, and Asia, with teams deployed around the world. Engineering, Manufacturing, and Services are based primarily in our Prince Edward Island facilities.

We prioritize caring for one another, our communities, and the environment. Our goal is to create a significant and positive global impact through the development, advancement, and commercialization of technologies that enhance safety, promote environmental cleanliness, and improve overall well-being.

OUR COMMITMENT TO YOU

- Creative and challenging work environment immersed in cutting-edge technologies
- Working with experienced cross-functional teams in a globally renowned company
- Flexible working conditions and exciting travel opportunities
- Continuous training, and professional and personal development
- Opportunities to learn and work across a wide array of projects and engineering disciplines
- Competitive compensation package, including attractive group benefits.



Ahead of the Current. Local Presence. Global Reach.

www.aka-group.com/careers/career-search/ | 1.902.620.4882



**NOW HIRING
CAREERS AT AKA**

WAREHOUSE CLERK

Employment: Full Time | Reports To: SPM Manager | Location: Poole's Corner, PEI

ABOUT THE ROLE

The Warehouse Clerk will be responsible for inventory receiving, handling and preservation at the Poole's Corner facilities plus other warehouse locations on the job sites.

The Warehouse Clerk will work with the Material Control and Logistics teams and report to the SPM Manager.

POSITION RESPONSIBILITIES WAREHOUSE

- Ensuring all inventory is properly recorded, labeled, and stored.
- Receiving and unpacking materials and supplies.
- Completing receiving checklists and reports with support from the Quality Control Inspector, if applicable.
- Reporting damages and discrepancies for accounting, reimbursement and record-keeping purposes.
- Supporting Material Controller and Logistics in the disposal of obsolete material, scrap items and any other surplus management as per instructions.
- Performing bin management of commodities used in manufacturing using the KANBAN system.
- Supporting Material Controller in the investigation to determine reasons for discrepancies between inventory system database against physical stock, when such discrepancies exist.
- Performing inventory cycle counts and reporting results to Material Controller.
- Supporting Logistics Coordinator in the preparation of goods for transfer or delivery.
- Follow health, safety, and environment requirements.

QUALITY MANAGEMENT SYSTEM

- Ensuring compliance with processes, procedures and internal control procedures established in the Quality Management System.
- Contributing to the identification of opportunities for continuous improvement of SPM processes and practices considering enhancement of business processes, cost reduction and productivity improvement.

POSITION REQUIREMENTS EDUCATION & EXPERIENCE

- Shipping/receiving/inventory experience in a manufacturing environment is considered an asset.
- High school diploma or equivalent.

KNOWLEDGE & SKILLS

- Detail and results oriented, excellent accuracy and commitment.
- Ability to work under pressure in a fast-paced environment.
- Be able to work a flexible schedule.
- Experience using All Orders would be an asset.
- Industry knowledge is preferred.

COMMUNICATION

- Listens and pays attention actively and objectively.
- Presents information and fact in a logical manner, using appropriate phrasing and vocabulary.
- Shares information willingly and on a timely basis.
- Communicates honestly, respectfully, and sensitively.

INITIATIVE

- Proven ability to focus and contribute extra effort if necessary to complete projects on time and within budget.
- Persists in finding solutions.
- Considers ideas from a variety of sources (e.g. literature, peers) in order to solve problems.



HEADQUARTERS
PO Box 577
23 Brook Street
Montague, PE
Canada COA 1R0

LOCATIONS
North America - Canada
Asia - Singapore
Europe - MAN Partnership

CAREERS INFO
www.aka-group.com/careers/career-search/
www.aka-group.com

